



ADDENDUM No. 2

ISSUE DATE: JUNE 12, 2024

REQUEST FOR LETTERS OF QUALIFICATIONS (LOQ) 25-0004MC, DESIGN SERVICES FOR THE SOUTHWEST FLORIDA INTERNATIONAL AIRPORT (RSW) RENTAL CAR AREAS RELOCATION/EXPANSION AND ASSOCIATED AIRPORT IMPROVEMENTS

Interested parties are officially informed that the referenced solicitation is hereby revised, changed, and/or supplemented as set forth below. The information in this addendum is incorporated into and made a part of the solicitation documents as if contained in the originally issued document.

SOLICITATION REVISIONS: The following revisions are made to the LOQ document. Additions are indicated by underline and deletions are indicated with a ~~strikethrough~~.

ITEM 1. LOQ - CONTENT AND ORGANIZATION OF SUBMITTAL - Page 19 - C.01 - EVALUATION CRITERIA

- A. Organizational Structure for Project (~~40~~5%).
- B. Experience, resume and qualifications of the Project Manager working on similar projects/contracts (~~15~~9%).
- C. Experience, resume and qualifications of the Respondent Firm & Respondent's key support staff working on similar projects/contracts (10%).
- ~~D. Past record of performance working on projects/contracts (10%).~~
- D. Responsiveness/Knowledge of Local Conditions: Importance will be placed on the Respondent's ability to be responsive and knowledgeable due to the following: knowledge of southwest Florida conditions, experience with southwest Florida permitting and project approvals, commitment to and awareness of local economy and conditions, etc. (20%).
- ~~E. Current workload with LCPA: The Authority desires to spread the available airport work among qualified Respondents when possible and to offer opportunities to gain airport experience which will offer the Authority a broader pool of qualified consultants available for future airport work. Therefore, the workload of Respondents currently under contract with the LCPA will be considered (10%).~~
- E. DBE/W-MBE participation, past performance on other projects/contracts, and proposed approach (10%).
- ~~F. Responsiveness/Knowledge of Local Conditions: Importance will be placed on the Respondent's ability to be responsive and knowledgeable due to the following: knowledge of~~

~~southwest Florida conditions, experience with southwest Florida permitting and project approvals, commitment to and awareness of local economy and conditions, etc. (10%).~~

- F. ~~References for and any other information deemed pertinent by the Evaluation Committee, Airport Special Management Committee or Board of Port Commissioners (10%).~~
- G. ~~Project Approach: Demonstrated~~ Understanding of the project/contract and proposed approach. Importance will be placed on the Respondent's demonstrated understanding and approach to the project/contract, drawing on previous experience with similar contracts, and including the most critical steps that will be needed for successful completion. Understanding of the project's uniqueness should be elaborated upon (10%).
- H. ~~DBE/W- MBE participation, past performance on other projects/contracts, and proposed approach (10%).~~
- H. Current workload with LCPA: The Authority desires to spread the available airport work among qualified Respondents when possible and to offer opportunities to gain airport experience which will offer the Authority a broader pool of qualified consultants available for future airport work. Therefore, the workload of Respondents currently under contract with the LCPA will be considered (20%).
- I. ~~References for Project Manager and the Respondent (10%).~~
- J. ~~Any other information deemed pertinent by the Evaluation Committee, Airport Special Management Committee or Board of Port Commissioners (10%).~~

ITEM 2. Upload pre-submittal meeting attendance sheets and presentation to IonWave

- Upload to IonWave: Pre-Submittal Meeting Sign-in Sheets_LOQ_25-0004MC_RAC Relocation
- Upload to IonWave: Pre-Submittal Meeting Presentation_LOQ_25-0004MC_RAC Relocation

Reminder: Submittals are due before 2:00 p.m. on July 2, 2024.

Robert George

Robert George
Procurement Manager

Addendum 2_LOQ_25-0004MC

Final Audit Report

2024-06-12

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