

# BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

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| <p>1. <b>REQUESTED MOTION/PURPOSE:</b> Approve a "Permit Agreement For Ground Service at Southwest Florida International Airport" with Swissport USA, Inc.</p> <p>2. <b>FUNDING SOURCE:</b> N/A</p> <p>3. <b>TERM:</b> Month to month, beginning January 1, 2025</p> <p>4. <b>WHAT ACTION ACCOMPLISHES:</b> Authorizes Swissport USA, Inc. to provide ground service to airlines.</p> | <p>5. <b>CATEGORY:</b> 3<br/>Consent Agenda</p> <hr/> <p>6. <b>ASMC MEETING DATE:</b> 2/18/2025</p> <p>7. <b>BoPC MEETING DATE:</b> 3/6/2025</p> |
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**8. AGENDA:**

- CEREMONIAL/PUBLIC PRESENTATION
- CONSENT
- ADMINISTRATIVE

**9. REQUESTOR OF INFORMATION:  
(ALL REQUESTS)**

NAME Brian W. McGonagle

DIV. Administration

**10. BACKGROUND:**

Swissport USA, Inc. ("Swissport") is the parent company of Swissport SAUSA, LLC ("SAUSA"), which has been providing ground services to a number of airlines at RSW since 2005. Swissport desires to provide these services directly. In lieu of assigning the existing ground service permit agreement from SAUSA to Swissport, Swissport has executed this new ground service permit agreement. Swissport, as permittee, is required among other things, to maintain certain insurance coverages and pay the Authority monthly privilege fees in the amount of 8% of gross revenue for ground service, plus employee parking lot charges.

**Attachments:**

1. Contract Summary
2. Proposed Agreement
3. Affidavit of Compliance with F.S. 287.138 & 787.06

**11. RECOMMENDED APPROVAL**

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Brian W. McGonagle	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

**12. SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:**

APPROVED **X (7-0)**  
 APPROVED as AMENDED  
 DENIED  
 OTHER

**13. PORT AUTHORITY ACTION:**

APPROVED  
 APPROVED as AMENDED  
 DENIED  
 DEFERRED to  
 OTHER