

BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

1. **REQUESTED MOTION/PURPOSE:** Authorize the Executive Director to execute a Work Authorization with Fuel Facility Management, Inc. in the amount of \$295,867.00 to perform specific priority one repairs as indicated in Stantec's site assessment to the Rent-A-Car fueling facility system at RSW as permitted under LCPA contract #8419.
2. **FUNDING SOURCE:** General Airport Operating Revenue collected during normal operation of the SWF1A, Account WJ5422941200.503490, Other Contracted Services, to be reimbursed by RSW Rent-A-Car Agencies.
3. **TERM:** N/A
4. **WHAT ACTION ACCOMPLISHES:** Allows for repair of operational and safety related components to meet facility compliance regulations of the On-Airport Rent-A-Car Fueling Facility under LCPA contract #8419.

5. **CATEGORY:** 13
Consent Agenda

6. **ASMC MEETING DATE:** 2/18/2025

7. **BoPC MEETING DATE:** 3/6/2025

8. AGENDA:

- CEREMONIAL/PUBLIC PRESENTATION
- CONSENT
- ADMINISTRATIVE

**9. REQUESTOR OF INFORMATION:
(ALL REQUESTS)**

NAME Mark R. Fisher
DIV. Aviation

10. BACKGROUND:

RSW's consolidated Rental Car (RAC) fueling facility was commissioned in 2005 in conjunction with the new mid-field terminal complex. The RAC fueling facility consists of six (6), 25,000 gallon unleaded fuel tanks, a series of distribution pipes, sumps, pumps, various safety features, and a comprehensive inventory reporting system. The RAC fueling facility is owned by the LCPA and contractually operated, maintained, managed and repaired by Fuel Facilities Management (FFM), Inc., as approved by the Board on September 5, 2019 (Contract NO. 8419). All monthly expenses related to the operation, maintenance, and repair of the RAC fueling system are directly reimbursed to the Authority by the participating, on-airport rental car agencies based on their proportional use of the fueling system, in accordance with their On-Airport Rent-A-Car Concessionaire Agreements.

As part of the ongoing RAC fuel system's maintenance and repair effort managed by FFM, and in coordination with Stantec Engineering, detailed assessments were performed in 2021 and 2024 of the RAC fueling facility which led to a comprehensive report of compliance and the compilation of priority repairs. As a continuation of that effort, LCPA is issuing a Work Authorization to FFM for priority-1 RAC fuel system repairs/upgrades to the dispenser leak detection system.

11. RECOMMENDED APPROVAL

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Mark R. Fisher	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

12. SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:

- APPROVED **X (7-0)**
- APPROVED as AMENDED
- DENIED
- OTHER

13. PORT AUTHORITY ACTION:

- APPROVED
- APPROVED as AMENDED
- DENIED
- DEFERRED to
- OTHER

Background (continued)

Background (continued)

Staff recommends Board authorize the Executive Director to execute a Work Authorization to Fuel Facility Management, Inc. to sub-contract the priority-1 RAC fuel system repairs with MEG Fuel Services at a cost not-to-exceed of \$295,867.00, which includes a 10% contingency for unforeseen issues.

Attachments:

1. MEG Fuel Services Proposal
2. FFM Priority Repairs FY 24/25