

BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

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| <p>1. REQUESTED MOTION/PURPOSE: Request Board authorize a contract amendment with Atkins North America, Inc. in the amount of \$516,676.58 to perform Construction Administration for Concourse D Gate Reconfigurations associated with the Terminal Expansion Phase II Project at Southwest Florida International Airport (RSW).</p> <p>2. FUNDING SOURCE: Passenger Facility Charges funds contingent on approval of the project by the FAA, FDOT 441981, and net RSW airport revenue from normal operations 20862541234.506510.71</p> <p>3. TERM: Contract term through January 31, 2025.</p> <p>4. WHAT ACTION ACCOMPLISHES: Provides needed design evaluation and inspections during construction of the project.</p> | <p>5. CATEGORY: 18
Administrative Agenda</p> <hr/> <p>6. ASMC MEETING DATE: 2/20/2024</p> <p>7. BoPC MEETING DATE: 3/7/2024</p> |
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| <p>8. AGENDA:</p> <p>_____ CEREMONIAL/PUBLIC PRESENTATION</p> <p>_____ CONSENT</p> <p><u> X </u> ADMINISTRATIVE</p> | <p>9. REQUESTOR OF INFORMATION:
(ALL REQUESTS)
NAME <u>Emily M. Underhill</u></p> <p>DIV. <u>Development</u></p> |
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10. BACKGROUND:

The design for all components related to the Terminal Expansion Phase II (Concourse E) project is nearing 100% completion. As the project advances into the construction phase, a pivotal task is the reconfiguration of Concourse D. This entails relocating gates D2 and D4 from their current position to the end of the Concourse D, a crucial activity that must be completed before commencing the construction of the new section of the expanded terminal. (See attached exhibit).

For this first phase, staff has negotiated a contract with Atkins North America, Inc. to perform Construction Administration (CA) services for Concourse D Gate Reconfigurations associated with the Terminal Expansion Phase II (Concourse E) Project. Construction Administration services will include the following: attend pre-work meetings; prepare and present monthly reports to LCPA; site visits and observation of construction; review of shop drawings, submittals and payment applications; attendance at project related meetings; response to contractor requests for information, assistance with contract amendments that may be needed; participation in inspections; perform quality assurance testing; preparation of record drawings; and final completion project certification. Total fees for this work is \$516,676.58, of which \$108,516 is for W/MBE subconsultants (21%).

As with all Port Authority Development contracts, all Tasks are contingent on the availability of funds and the issuance of a written Task Authorization in accordance with the Board-approved contract, and as approved by FDOT

11. RECOMMENDED APPROVAL

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Emily M. Underhill	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Benjamin R. Siegel

12. SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:

APPROVED
APPROVED as AMENDED
DENIED
OTHER

13. PORT AUTHORITY ACTION:

APPROVED
APPROVED as AMENDED
DENIED
DEFERRED to
OTHER

Background (continued)

and FAA, as required. Only Tasks authorized to begin and subsequently performed can be billed by and paid to the Consultant.

Attachments:

1. Contract Amendment
2. Exhibit