

LEE COUNTY PORT AUTHORITY

UTILIZATION OF OTHER COMPETITIVELY PROCURED CONTRACTS

Date: 5/11/2022

Vendor: Callaghan Tire

Description: Tires

Term: 4/1/2022 -3/31/2024

Renewal
Term: 2 additional (1) year Terms

Procurement
Agent: Megan Bowman

Contract #: FSA22-TRS24.0 Tires

Board Approval Req: ☒ Yes / No ☐

Lead Agency: Florida Sheriffs Association

Posting Req'd: ☐ Yes / No ☒

☐ Single Purchase –

Total Cost : _____

☒ Estimated

Purchase -Est'd \$65,800.00 RSW

Annual cost: \$10,800.00 FMY

Cost (this purchase): _____

Balance: _____

NOTICE OF WRITTEN DETERMINATION OF A COOPERATIVE CONTRACT OR PIGGYBACK

A contract may be awarded for a commodity or service when the head of procurement determines that utilizing the contract is in the Authority's best interest based on the following findings:

Product/Service being requested (if a recurring purchase, describe the scope of work/services):

The Maintenance Department is requesting to procure replacement tires for LCPA's vehicle fleet. LCPA's vehicle fleet consists of 111 vehicles as well as emergency apparatus vehicles and other equipment, such as tractors, mowers, and carts.

Vehicle Maintenance utilizes a preventative maintenance program to ensure all vehicles and equipment are safe and any tire replacement requirements are being adhered to. Maintenance will be using this contact on a continual basis, ordering tires as needed, and for stock inventory. Vehicle Maintenance does handle the majority of the tire replacement but does utilize the provider to install specialty tires, including ARFF emergency apparatus.

The contract has been evaluated and found to be appropriate because:

- ☒ Cooperative or ☐ Piggyback.
- ☒ Competitive requirements have been met.
- ☒ Conforms to all applicable laws and best practices.
- ☒ Specs, price, terms and conditions produce best value.
- ☒ The lead agency has been contacted and has verified eligibility.
- ☒ There are no known vendor performance or contract compliance issues.
- ☒ The vendor is appropriately insured and licensed to do business in the State of Florida.
- ☒ The term of the agreement to be piggybacked: 4/1/2022-3/31/2026
- ☒ Other. LCPA Purchasing Manual Section 5.3 (D)

This procurement method is in the best interest of LCPA because of the following advantages of utilizing this method of procurement:

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Utilizing established pricing from the FSA agreement, allows the Authority to leverage the benefits of obtaining excellent pricing in Florida, with the assurance of complying with the state statutes.

Additional benefits include:

☒ Cost Savings. Explain: The Authority will be able to save administrative costs from not having to conduct its own solicitation and will be able to take advantage of competitive pricing solicited by the Florida Sheriffs Association.

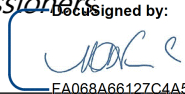
☐ Improved terms. Explain: _____

☐ Other. Explain: _____

Please be advised all purchases valued at \$100,000 or more require approval of the Lee County Board of Port Commissioners.

Signed by:

Approved by:


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Date: 5/13/2022

Melissa M. Wendel, Senior Procurement Manager, CPPO, NIGP-CPP