

# BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

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| <p>1. <b>REQUESTED MOTION/PURPOSE:</b> Confirm and ratify "First Amendment to Airline-Airport Use and Lease Agreement with United Airlines, Inc.," effective October 1, 2024.</p> <p>2. <b>FUNDING SOURCE:</b> N/A</p> <p>3. <b>TERM:</b> From October 1, 2024, to September 30, 2034.</p> <p>4. <b>WHAT ACTION ACCOMPLISHES:</b> Amends the Airline-Airport Use and Lease Agreement with United Airlines, Inc. to adjust leased premises based on current configuration and future reconfiguration of ticket office space.</p> | <p>5. <b>CATEGORY:</b> 19<br/>Administrative Agenda</p> <hr/> <p>6. <b>ASMC MEETING DATE:</b> 2/18/2025</p> <p>7. <b>BoPC MEETING DATE:</b> 3/6/2025</p> |
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| <p>8. <b>AGENDA:</b></p> <p><input type="checkbox"/> CEREMONIAL/PUBLIC PRESENTATION</p> <p><input type="checkbox"/> CONSENT</p> <p><input checked="" type="checkbox"/> ADMINISTRATIVE</p> | <p>9. <b>REQUESTOR OF INFORMATION:<br/>(ALL REQUESTS)</b></p> <p>NAME <u>Brian W. McGonagle</u></p> <p>DIV. <u>Administration</u></p> |
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**10. BACKGROUND:**

United Airlines, Inc. ("United") is a "participating" (also referred to as "signatory") airline at Southwest Florida International Airport pursuant to an "Airline-Airport Use and Lease Agreement" with the Authority dated January 18, 2024.

As part of the terminal expansion project the Authority needs to construct a mechanical chase within United's Ticket Office space. This construction work was previously projected to occur prior to October 1, 2024, however, due to changes in the construction schedule, the mechanical chase has not yet been constructed. Therefore it is necessary to revise United's leased premises to reflect both the current occupied space as well as allow for future adjustment United's ticket office space once construction of the mechanical chase is completed.

The proposed amendment will adjust the size of United's ticket office to accommodate the Authority's planned construction of the mechanical chase required by the terminal expansion project. Upon completion of the mechanical chase, United's net ticket office space will decrease by approximately 33 square feet for a total of 1,531 square feet.

**Attachments:**

1. Contract summary
2. Proposed amendment
3. Affidavit of Compliance with F.S. 287.138 & 787.06

### 11. RECOMMENDED APPROVAL

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Brian W. McGonagle	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

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| <p>12. <b>SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:</b></p> <p>APPROVED <b>X (7-0)</b><br/>APPROVED as AMENDED<br/>DENIED<br/>OTHER</p> | <p>13. <b>PORT AUTHORITY ACTION:</b></p> <p>APPROVED<br/>APPROVED as AMENDED<br/>DENIED<br/>DEFERRED to<br/>OTHER</p> |
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**Background (continued)**