

# BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

1. <b>REQUESTED MOTION/PURPOSE:</b> Request Board approve a "Permit Agreement For Ground Service at Southwest Florida International Airport" with Guardian Professional Services Inc.	5. <b>CATEGORY:</b> 8 Consent Agenda
2. <b>FUNDING SOURCE:</b> N/A	6. <b>ASMC MEETING DATE:</b> 8/20/2024
3. <b>TERM:</b> month to month, beginning June 1, 2024	7. <b>BoPC MEETING DATE:</b> 9/5/2024
4. <b>WHAT ACTION ACCOMPLISHES:</b> Authorizes Guardian Professional Services Inc. to provide ground service to airlines.	

## 8. **AGENDA:**

\_\_\_\_\_ CEREMONIAL/PUBLIC PRESENTATION  
☒ CONSENT  
 \_\_\_\_\_ ADMINISTRATIVE

## 9. **REQUESTOR OF INFORMATION:** (ALL REQUESTS)

NAME Brian W. McGonagle  
 DIV. Administration

## 10. **BACKGROUND:**

Guardian Professional Services Inc. ("Guardian") provides ground services to airlines at Southwest Florida International Airport pursuant to a "Permit Agreement for Ground Service" dated November 3, 2022. The Authority has updated its definitions within its permit agreement to further delineate which specific services are included within the definition of "ground services." Guardian has signed the revised permit agreement which will replace Guardian's previous permit agreement effective June 1, 2024. Guardian, as permittee, is required to maintain certain insurance coverages and pay the Authority monthly privilege fees in the amount of 8% of gross revenue for ground service, plus employee parking lot charges.

### **Attachments:**

1. Contract Summary
2. Proposed agreement

## 11. **RECOMMENDED APPROVAL**

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Brian W. McGonagle	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

## 12. **SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:**

APPROVED ☒ (6-0)  
 APPROVED as AMENDED  
 DENIED  
 OTHER

## 13. **PORT AUTHORITY ACTION:**

APPROVED  
 APPROVED as AMENDED  
 DENIED  
 DEFERRED to  
 OTHER