

BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

1. REQUESTED MOTION/PURPOSE: Approve and adopt a new Title VI Plan with the Federal Aviation Administration, Office of Civil Rights, for Southwest Florida International Airport (RSW).	5. CATEGORY: 16 Consent Agenda
2. FUNDING SOURCE: N/A	6. ASMC MEETING DATE: 8/20/2024
3. TERM: N/A	7. BoPC MEETING DATE: 9/5/2024
4. WHAT ACTION ACCOMPLISHES: This FAA-Approved Title VI Plan outlines the responsibilities and procedures to ensure compliance with the Title VI Program at RSW.	

8. **AGENDA:**

☐ CEREMONIAL/PUBLIC PRESENTATION
☒ CONSENT
☐ ADMINISTRATIVE

9. **REQUESTOR OF INFORMATION:**
(ALL REQUESTS)

NAME Emily M. Underhill
DIV. Development

10. **BACKGROUND:**

In June 2021, the U.S. DOT published Order 1000.12C, "The Department of Transportation Title VI Program" (DOT Order). The order requires the Federal Aviation Administration (FAA) to ensure that airports comply with their statutory obligations and not engage in discrimination on the basis of race, color, national origin, age, sex, or creed. These nondiscrimination requirements are derived from Title VI of the Civil Rights Act of 1964, as well as other statutes and regulations that apply to federal grant recipients.

The DOT Order required a change in policy regarding how the FAA ensures airports' compliance with nondiscrimination requirements. The FAA now requires each airport to confirm its probable compliance with these requirements. In 2023, the FAA began implementing the new requirement for medium-hub sized airports. This group of airports were required to develop an FAA-approved Title VI Plan (Plan) in order to remain eligible for federal grants.

As a result, Lee County Port Authority (LCPA) staff have been working with the FAA Civil Rights Office to develop the Plan for the Southwest Florida International Airport. LCPA was required to utilize an FAA template to develop the Plan, which outlined the responsibilities and procedures to ensure compliance with the Title VI Program. The Plan will need to be updated every three (3) years.

The FAA Civil Rights Office required the Executive Director's signature as a condition of approval. The Plan was executed by the Executive Director and approved by the FAA on July 19, 2024. The Plan will be incorporated into the LCPA Policy Manual.

Attachments:

1. RSW Title VI Policy & Plan

11. **RECOMMENDED APPROVAL**

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Emily M. Underhill	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

12. **SPECIAL MANAGEMENT COMMITTEE
RECOMMENDATION:**

APPROVED **X (6-0)**
APPROVED as AMENDED
DENIED
OTHER

13. **PORT AUTHORITY ACTION:**

APPROVED
APPROVED as AMENDED
DENIED
DEFERRED to
OTHER