



## **24-0062LEB Addendum 1**

### **Noor Staffing Group, LLC**

### **Supplier Response**

#### **Event Information**

Number: 24-0062LEB Addendum 1  
Title: Temporary Employee Payrolling Services for Customer Service Ambassadors for Lee County Port Authority  
Type: Request for Bid  
Issue Date: 4/29/2024  
Deadline: 5/30/2024 02:00 PM (ET)  
Notes: Lee County Port Authority ("Authority"), a political subdivision and special district of the state of Florida, invites all interested and qualified potential bidders to submit bids pursuant to the referenced solicitation.

Services required by this Request for Bids are intended to expedite the hiring process and allow the Authority more flexibility with a temporary workforce. There will be approximately 15 to 20 persons hired for the prime season (end of December through the beginning of May) up to a total of forty (40) people. It is anticipated that the number of employees may fluctuate based on turnover.

Bidders are responsible for taking all necessary steps to ensure that their proposal is uploaded before the due date and time. The Authority is not responsible for technology and/or any other issues that cause the proposal deadline to be missed.

Responses must be in IonWave, powered by EUNA Technology, prior to the deadline for submission.

## Contact Information

Contact: Larene Brubaker, Procurement Agent

Address: Procurement

Terminal Building, 3rd Floor

11000 Terminal Access Road

Suite 8671

Fort Myers, FL 33913

Phone: (239) 590-4614

Email: lebrubaker@flylcpa.com

## Noor Staffing Group, LLC Information

Address: 622 Third Ave, 7th Floor  
New York, NY 10017  
Phone: (212) 683-0045

By submitting your response, you certify that you are authorized to represent and bind your company.

Michael Lombardi

Signature

Submitted at 5/30/2024 11:55:06 AM (ET)

gov@noorinc.com

Email

## Requested Attachments

### FORM 1: BIDDER'S CERTIFICATION

Please upload your completed and signed form.

RFB 24-0062LEB FORM 1  
BIDDER\_S CERTIFICATION.pdf

### FORM 3: LOBBYING AFFIDAVIT

Please upload your completed and signed form.

FORM 3.pdf

### FORM 4: PUBLIC ENTITY CRIMES CERTIFICATION

Please upload your completed and signed form.

FORM 4.pdf

### FORM 5: SCRUTINIZED COMPANIES CERTIFICATION

Please upload your completed and signed form.

FORM 5.pdf

### FORM 6: LOCAL PREFERENCE AFFIDAVIT

Please upload your completed and signed form. Be sure to include all pages.

FORM 6.pdf

### FORM 7: FOREIGN ENTITIES OF CONCERN CERTIFICATION

Please upload your completed and signed form.

FORM 7.pdf

## Response Attachments

### NOORAS~1.PDF

Attached is Noor Associates Response to LCPA RFB No. 24-0062L

## Bid Attributes

### 1 PART B: SPECIAL INSTRUCTIONS AND REQUIREMENTS

Please acknowledge Bidder has reviewed and acknowledges the SPECIAL INSTRUCTIONS AND REQUIREMENTS as stated in Part B in the RFB.

☒ Bidder has read, acknowledges, and complies.

### 2 PART C: SCOPE OF SERVICES

Please acknowledge Bidder has reviewed and acknowledges the SCOPE OF SERVICES as stated in Part C in the RFB.

☒ Bidder has read, acknowledges, and complies.

**3 PART D INSURANCE, INDEMNIFICATION AND BOND REQUIREMENTS**

Please acknowledge Bidder has reviewed and acknowledges the INSURANCE, INDEMNIFICATION AND BOND REQUIREMENTS as stated in Part D in the RFB.

☒ Bidder has read, acknowledges, and complies.

**4 LCPA GENERAL TERMS AND CONDITIONS**

Please acknowledge Bidder has reviewed and acknowledges LCPA GENERAL TERMS AND CONDITIONS as attached as part of this RFB.

☒ Bidder has read, acknowledges, and complies.

## Bid Lines

**1 BID PRICES**

Mark-up Rates submitted in response to this solicitation must be fixed and firm inclusive of all charges, fees and incidentals necessary to perform the services that are the subject of this RFB. Mark-up Rates will remain firm for the initial term and for any renewal periods.

**METHOD OF AWARD**

The award shall be made to the lowest, responsive, and responsible Bidder, meeting all requirements of the Authority's Request for Bids.

**TERM SERVICE PROVIDER AGREEMENT**

The initial term of the service provider agreement will be for three (3) years with an option reserved to the Authority to extend the term of the agreement for two (2) additional one-year (1) periods by notifying the Provider of its intent to extend the term of the agreement in writing at least ninety (90) days in advance of the expiration date of the initial term or any extension term. Extension of the agreement for either renewal period will be upon the same terms and conditions, including prices, and shall be at the sole discretion of the Authority. Pricing will remain firm for the initial term and for any renewal periods.

**2 Mark-up Rate Proposed by Bidder**

Total:

**Response Total: \$0.00**