

# BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

1. <b>REQUESTED MOTION/PURPOSE:</b> Present to the Board for information and filing the Object Code #504015 Expenditure Detail Report for the 3rd quarter of FY23-24 (April through June) as required by Lee County Ordinance #90-18 and section 15.1 of the LCPA Procurement Manual. 2. <b>FUNDING SOURCE:</b> Net revenues from Lee County Port Authority Operating Funds 3. <b>TERM:</b> N/A 4. <b>WHAT ACTION ACCOMPLISHES:</b> Quarterly reporting of Port Authority-sponsored functions for the 3rd quarter of FY23-24 (April through June).	5. <b>CATEGORY:</b> 2 Consent Agenda  6. <b>ASMC MEETING DATE:</b> 8/20/2024 7. <b>BoPC MEETING DATE:</b> 9/5/2024
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8. <b>AGENDA:</b>  <div style="margin-left: 20px;"> <input type="checkbox"/> CEREMONIAL/PUBLIC PRESENTATION  <input checked="" type="checkbox"/> CONSENT  <input type="checkbox"/> ADMINISTRATIVE         </div>	9. <b>REQUESTOR OF INFORMATION:</b> (ALL REQUESTS)  NAME <u>Brian W. McGonagle</u> DIV. <u>Administration</u>
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**10. BACKGROUND:**  
  

Lee County Port Authority Procurement Manual Section 15.1 requires quarterly reporting of expenditures on Port Authority-sponsored functions. These include workshops, training, seminars, receptions, ribbon cuttings, and meals related to Port Authority-sponsored events and meetings.

This is the quarterly reporting of expenditures for Port Authority-sponsored functions for the 3rd quarter of FY23-24. Expenditures for the quarter were \$2,789.20. Associated backup is attached.

**Attachments:**

1. FY24 Third Quarter Backup

## 11. RECOMMENDED APPROVAL

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Brian W. McGonagle	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

12. <b>SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:</b>  <div style="margin-left: 40px;">           APPROVED <b>X (6-0)</b>            APPROVED as AMENDED            DENIED            OTHER         </div>	13. <b>PORT AUTHORITY ACTION:</b>  <div style="margin-left: 40px;">           APPROVED            APPROVED as AMENDED            DENIED            DEFERRED to            OTHER         </div>
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