

BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

1. **REQUESTED MOTION/PURPOSE:** Present to the Board for information and filing the Object Code #504015 Expenditure Detail Report for the 3rd quarter of FY23-24 (April through June) as required by Lee County Ordinance #90-18 and section 15.1 of the LCPA Procurement Manual.
2. **FUNDING SOURCE:** Net revenues from Lee County Port Authority Operating Funds
3. **TERM:** N/A
4. **WHAT ACTION ACCOMPLISHES:** Quarterly reporting of Port Authority-sponsored functions for the 3rd quarter of FY23-24 (April through June).

5. **CATEGORY:** 2
Consent Agenda

6. **ASMC MEETING DATE:** 8/20/2024

7. **BoPC MEETING DATE:** 9/5/2024

8. **AGENDA:**

- CEREMONIAL/PUBLIC PRESENTATION
- CONSENT
- ADMINISTRATIVE

9. **REQUESTOR OF INFORMATION:**
(ALL REQUESTS)

NAME Brian W. McGonagle

DIV. Administration

10. **BACKGROUND:**

Lee County Port Authority Procurement Manual Section 15.1 requires quarterly reporting of expenditures on Port Authority-sponsored functions. These include workshops, training, seminars, receptions, ribbon cuttings, and meals related to Port Authority-sponsored events and meetings.

This is the quarterly reporting of expenditures for Port Authority-sponsored functions for the 3rd quarter of FY23-24. Expenditures for the quarter were \$2,789.20. Associated backup is attached.

Attachments:

1. FY24 Third Quarter Backup

11. **RECOMMENDED APPROVAL**

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Brian W. McGonagle	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

12. **SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:**

APPROVED (6-0)
 APPROVED as AMENDED
 DENIED
 OTHER

13. **PORT AUTHORITY ACTION:**

APPROVED
 APPROVED as AMENDED
 DENIED
 DEFERRED to
 OTHER