

BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

<p>1. REQUESTED MOTION/PURPOSE: Approve a contract amendment with Infrastructure Consulting & Engineering (ICE), in the amount of \$139,418.55 to perform Construction Administration services for RSW Federal Inspection Services (FIS) Facility Technology Upgrades at Southwest Florida International Airport (RSW).</p> <p>2. FUNDING SOURCE: PFC, (pending FAA PFC Application 10 amendment approval) and net RSW airport revenue from normal operations.</p> <p>3. TERM: Through contract term of June 28, 2026.</p> <p>4. WHAT ACTION ACCOMPLISHES: Provides for Construction Administration Services for the RSW FIS Technology Upgrades project.</p>	<p>5. CATEGORY: 24 Administrative Agenda</p> <p>6. ASMC MEETING DATE: 2/18/2025</p> <p>7. BoPC MEETING DATE: 3/6/2025</p>
---	--

<p>8. AGENDA:</p> <p>_____ CEREMONIAL/PUBLIC PRESENTATION</p> <p>_____ CONSENT</p> <p><u> X </u> ADMINISTRATIVE</p>	<p>9. REQUESTOR OF INFORMATION: (ALL REQUESTS)</p> <p>NAME <u>Emily M. Underhill</u></p> <p>DIV. <u>Development</u></p>
--	--

10. BACKGROUND:

In 2018, the US Customs and Border Protection Agency (CBP) began a nationwide initiative to upgrade aging airport Federal Inspection Stations (FIS) to current federal standards. As the RSW FIS was built in 2005 and is critical to the processing of arriving international passenger to Southwest Florida, LCPA agreed to perform these required upgrades. Since that time, LCPA has been working with CBP on a phased approach to prioritize upgrades to the RSW FIS with a first phase focused on security upgrades that include a revamped control room, additional and upgrades to security cameras, upgraded passenger inspection and processing counters, upgraded secondary inspection rooms, and various technology upgrades that meet current federal FIS standards. Later phases will follow dependent upon LCPA funding availability.

Staff has negotiated a contract with one of its A&E Continuing Consultants, Infrastructure Consulting & Engineering (ICE), in the amount of \$139,418.55 to perform construction administration (CA) services for the RSW Federal Inspection Services (FIS) Facility Technology Upgrades project. Construction Administrative services will include the following: attend pre-work meetings; site visits and observation of construction; review of requests for information, shop drawings, submittals and pay applications; attendance at project related meetings; participation in inspections; and final completion project certification. Total fees for this work is \$139,418.55, of which \$43,330 (31.1%) is for DBE/WMBE subconsultants, and \$18,911 (13.6%) is for non-minority subconsultants.

11. RECOMMENDED APPROVAL

<u>DEPUTY EXEC DIRECTOR</u>	<u>COMMUNICATIONS AND MARKETING</u>	<u>OTHER</u>	<u>FINANCE</u>	<u>PORT ATTORNEY</u>	<u>EXECUTIVE DIRECTOR</u>
Emily M. Underhill	Victoria B. Moreland	N/A	David W. Amdor	Andrea R. Fraser	Steven C. Hennigan

<p>12. SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:</p> <p>APPROVED X (7-0) APPROVED as AMENDED DENIED OTHER</p>	<p>13. PORT AUTHORITY ACTION:</p> <p>APPROVED APPROVED as AMENDED DENIED DEFERRED to OTHER</p>
---	---

Background (continued)

As with all Port Authority Development contracts, all Tasks are contingent on the availability of funds and the issuance of a written Task Authorization in accordance with the Board-approved contract, and as approved by FDOT and FAA, as required. Only Tasks authorized to begin and subsequently performed can be billed by and paid to the Consultant.

Attachments:

1. Project Exhibit
2. ICE Contract Amendment