

LEE COUNTY PORT AUTHORITY  
UTILIZATION OF OTHER COMPETITIVELY PROCURED CONTRACTS

Date: 10/03/2023

Board Approval Req'd: ☒ Yes / ☐ No

Vendor: Galls, LLC

Contract #: 5216

Lead Agency: City of Tallahassee

Contract Title: Uniforms and Emblems for

Term: Effective date - 05/09/2025

Tallahassee Police Department

Renewal(s): Two (2), One-year (1) renewals

Procurement Agent: Larene Brubaker

**NOTICE OF WRITTEN DETERMINATION**

**Product/Service being requested (if a recurring purchase, describe the scope of work/services):**

Purchase & Delivery of Airport Police Department (APD) Uniforms and Accessories (P 24-13LEB)

APD to purchase new police uniforms, replacement police uniforms, and associated police uniform accessory items on an as-needed basis per allotted FY Budget.

The cooperative or piggyback contract has been evaluated and found to be appropriate because:

- ☐ Cooperative or ☒ Piggyback
- ☒ Competitive requirements have been met.
- ☒ Conforms to all applicable laws and best practices.
- ☒ Specs, price, terms and conditions produce best value.
- ☒ The lead agency has been contacted and has verified eligibility.
- ☒ There are no known vendor performance or contract compliance issues.
- ☒ The vendor is appropriately insured and licensed to do business in the state of Florida.
- ☒ Other: LCPA Purchasing Manual Section 5.3(D) allows utilization of other competitively procured contracts when the Procurement Manager determines the contract authorizes such use and it is in the best interest of the Authority.

**This procurement method is in the best interest of LCPA because of the following advantages:**

The City of Tallahassee Procurement Services Division is dedicated to providing the highest quality support to its departments through the purchase of goods, services, construction and professional services at the lowest cost consistent with the quality needed to provide exemplary services to the public. By leveraging the City of Tallahassee's strength and purchasing power, the Authority will be able to obtain needed services from a reliable and competitively sourced contract, while taking advantage of outstanding prices.

Additional benefits include:

- ☒ **Cost Savings.** The Authority will be able to save administrative costs from not having to conduct its own solicitation.
- ☒ The vendor provides first quality, new uniforms and accessories to the Airport Police Department on an "as needed" basis. All miscellaneous uniform items not listed on the pricing sheet in the Source Agreement will be provided at a 10% discount from MSRP for each brand carried by the vendor.

Approved by: \_\_\_\_\_

  
Melissa M. Wendel, CPPO NIGP-CPP  
Sr. Procurement Manager

Oct 3, 2023  
Date: \_\_\_\_\_






# WD 24-13LEB Purchase & Delivery of APD Uniforms & Accessories\_100323

Final Audit Report

2023-10-03

Created:	2023-10-03
By:	Larene Brubaker (lebrubaker@flylcpa.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAArBcpr54e3Uy6rFVi0pPjKzi7McJljOxq

## "WD 24-13LEB Purchase & Delivery of APD Uniforms & Accessories\_100323" History

-  Document created by Larene Brubaker (lebrubaker@flylcpa.com)  
2023-10-03 - 1:38:02 PM GMT
-  Document emailed to Melissa Wendel (mmwendel@flylcpa.com) for signature  
2023-10-03 - 1:38:37 PM GMT
-  Email viewed by Melissa Wendel (mmwendel@flylcpa.com)  
2023-10-03 - 1:47:06 PM GMT
-  Document e-signed by Melissa Wendel (mmwendel@flylcpa.com)  
Signature Date: 2023-10-03 - 1:47:15 PM GMT - Time Source: server
-  Agreement completed.  
2023-10-03 - 1:47:15 PM GMT